

**Manasquan Borough Council Meeting
Conducted by Teleconference
April 20, 2020 7pm**

**Teleconference No.:
Tel – 1-646-876-9923
ID# 931 9357 5730**

Participant Instructions

Introduction:

Greetings from the Manasquan Borough Mayor and Council:

Due to the COVID-19 pandemic, the Borough Council meeting will be conducted by teleconference in accordance with Governor Murphy's Executive Order 107. The following information and instructions are provided in an effort to ensure the smooth administration of the meeting and that the ability of the audience to attend and participate in the meeting via this medium meets NJ's Open Public Meetings Act (OPMA) requirements. Further, it is our hope that by all of us following these instructions, the meeting will be conducted in an orderly fashion and will result in the clear and uninterrupted execution of Borough business, delivery of information, and the fielding of questions and comments from the audience.

Dial-In Instructions:

Anyone wishing to hear and participate in the Meeting shall utilize the dial-in telephone number and ID# listed above.

- Please dial the number provided above between 6:55pm and 7:00pm.
- When prompted, enter the PIN number provided above.
- Once you've joined the call, **immediately place your phone on mute**. You will now be able to hear the meeting.
- Participants who call after the start of the meeting please **immediately place your phone on mute** once you join the meeting.

E-Mail Instructions:

- If you have a question that you plan to ask during one of the Audience Participation Sessions that you are willing to pose in writing ahead of the start of the meeting (any time after the Agenda is posted to the Website on Friday) please email your name, address and the question to the address below. Your question will be provided to the Mayor. At the appropriate time during the meeting, the Mayor will read your name, address and your question. The Mayor will then coordinate the answer as applicable. You will then be asked to "un-mute" your phone and confirm whether your question has been sufficiently answered or whether you would like to provide further comment. **When you are completed, return your phone to mute.**

The email address is: tflarity@manasquan-nj.gov. Email is to be used any time after the posting of the Agenda to the website but **prior to the commencement of the meeting.**

Text Instructions:

732.299.9980. Please text your questions to this telephone number **during the meeting only.**

- If you have a question that occurs to you **during the meeting** that you are willing to pose in writing during the meeting, please text your name, address and the question to the number above. At the appropriate time during the meeting, the Mayor will read your name, address and question. The Mayor will coordinate the answer as applicable. You will then be asked to “un-mute” your phone and confirm whether your question has been sufficiently answered or whether you would like to provide further comment. **When you are completed, return your phone to mute.**

Conduct of Meeting

During this meeting, there will be 2 distinct points wherein audience participation is permitted (see “Audience Participation” below).

If you have a question or comment during any of those three Audience Participation sessions, please follow the Mayor’s instructions that are provided here and will be repeated during the meeting.

Mayor’s Instructions

During the meeting, at each Audience Participation Session is reached, the Mayor will announce the opening of the AP Session. If a Participant has submitted a written question or comment in advance of or during the meeting, the Mayor will address those Participants first. Thereafter, additional Participants will be solicited and acknowledged, one at a time. The Participant will clearly cite their name, address and comment or question. The Mayor will direct the response to the speaker as applicable. Once this speaker’s participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed. Comments are limited to 2 minutes in length.

The following three (2) Audience Participation Sessions are slated for tonight’s meeting:

1. **Comments Limited to on Any Topic That Appears on the Agenda:** The first Audience Participation session will follow the Roll Call of Mayor and Council. This session occurs shortly after the opening of the meeting.
2. **Comments on Any Topic.** The third and final Audience Participation session will occur just prior to the conclusion of the meeting.

This information is designed to help maintain as much order as possible during the teleconference.

BOROUGH OF MANASQUAN AGENDA
April 20, 2020 7:00 PM

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)

Workshop Discussion:

Use of Borough Property

1. E36-20 Recreation Tug-O-War: Oct. 3 - 8 am to 4 pm Riverside Drive
2. E37-20 Beach Wedding - Riddleway Gazebo Area - Sept. 12 at 5 pm

Consent Agenda: These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

1. 98-2020 Authorizing Mayor to Sign Wright Encroachment
2. 99-2020 Appoint Permanent Laborers - Waldeyer & White
3. 100-2020 Recycling Tonnage Grant Request
4. 101-2020 Recycling Tonnage Grant
5. 102-2020 Appoint "As Needed" Recreation Coordinators - Various
6. 103-2020 Authorizing Unpaid Tax Interest Rate to 0% Until June 1
7. 104-2020 Authorizing Mayor to Sign CDBG Agreement
8. 105-2020 Appointing Deputy Administrator - Spera
9. 106-2020 Extend Water/Sewer Grace Period
10. 107-2020 Payment of Bills

Ordinances - Second Reading

1. 2316-20 Water Usage Rate Ordinance

Committee Reports

Audience Participation On Any Subject (comments limited to 5 minutes)

Adjournment